

**ECPS COUNCIL & ASSOCIATION  
AGENDA & MINUTES**

**November 18<sup>th</sup>, 2021**

Concurrent meeting: Ecole Chinook Park School Association and Ecole Chinook Park School Council Parent Council Meeting

Approx 18 Parent Attendees

Present	Name	Association role	Council role
X	Jason Switzer	President	President
X	Katie McKinnon		Vice chair
X	Clair Gordon	Secretary	Secretary
X	Mike Dunn	Treasurer	Treasurer
X	Krysti Barker		Fundraising
X	Katie McCurdy		Fundraising
	Whitney Mercer		Grants
X	Lisa Doyle		Past President
X	Aliki Avdicos		Principal
X	Dawn Poole		A. Principal

1. Jason Switzer – Welcome and Land Acknowledgment
2. Krysti Barker – Fundraising Update
  - a. Apparel Store opening next week
  - b. Mustard Seed – Fill a sock campaign
  - c. Fun Foods
  - d. COBBS – Head there for Holiday Treats and mention CPS
  - e. Volunteer Coordinator Needed
  - f. Looking to expand the wellness fair – need volunteers
  - g. AGLC – Dates for 2022/2023 for our next casino – we need to submit our choices.
    - i. Need a Casino Coordinator
  - h. CP Check writing campaign in the new year – Focus on the courtyard clean-up
3. Jason Switzer – Adoption of minutes from last meeting

- a. Motion to adopt; Katie McKinnon Second; Jad Abboud
- 4. Mike Dunn – Budget Update
  - a. Bills to pay – Agendas \$1500 (Association Funds)
  - b. Courtyard Maintenance – Pending approval of the budget
    - i. Motion to pay bills; Mike Dunn Second; Krysti Barker
  - c. Budgeting Process
    - i. Council Priorities for 2021-22
      - 1. Keep School Open
      - 2. Enhance Learning Outcomes
      - 3. Build Connectedness with Parent Community
      - 4. Execute a multi-year funding plan
      - 5. Ensure governance and finances are in order
    - ii. Criteria for Decision Making
      - 1. Impact vs Priorities
      - 2. Permanence, Equity, Risk
      - 3. Contingency for uncertainty
      - 4. Spending deadlines on casino and cheque-writing funds
    - iii. Revenue Forecast
      - 1. ~\$25,000
        - a. Cheque Writing
        - b. Family Dances
        - c. Fun Foods
        - d. Grade 6 Fundraiser
        - e. Apparel
        - f. COBBS
        - g. Other Fundraisers
      - 2. Assuming we will have another fiscal year without casino funds, expecting more revenue from Fun Foods than in the past
    - iv. Expenditures Forecast
      - 1. ~\$60,500
        - a. Administrative Expense
        - b. Events
        - c. Student Enhancements (Gaga Ball Pit \$12K)
        - d. Staff Appreciation
        - e. Capital Improvements, maintenance (Courtyard Maintenance)
        - f. Contingency
    - v. Approval of proposed Budget
      - 1. Motion to approve budget as presented; Jason Switzer Second; Rachel Speiran
- 5. Aliko Avdicos and Dawn Poole - Principals Update
  - a. Welcome Nancy Close
  - b. School Development Plan
    - i. Allows for a targeted approach in addressing learning gaps

- ii. Allows students, staff and parents to understand strategies the school will use to improve learning.
    - iii. Developing the plan
      - 1. Staff digs deep in to past school data and achievement results
      - 2. Identify an issue with a whole school focus
      - 3. Develop an action plan to influence student learning outcomes
      - 4. Share with School Council for feedback
      - 5. Obtain student voice feedback
  - c. Alberta Education Assurance Survey Measures – Grade 4
    - i. Last year we had literacy and wellness goals – we achieved improvements in literacy – Full details on CPS website
  - d. CPS Development Plan
    - i. Literacy – Focus on foundational skills to build stronger readers, writers and oral language
    - ii. Math – Focus on evidence-based practices that build conceptual knowledge
    - iii. Well Being – Incorporate The 7 Sacred Teachings to encourage a respectful, caring, welcoming and safe environment
  - e. Enrollment was up, so we are able to add a teacher – Mme Katie to be ½ time Kindergarten teacher, ½ Resource teacher
  - f. Alberta Education will be distributing \$\$ for disruption of learning.
    - i. Through the assessment on grade 2 and 3's we were granted enough \$\$ to bring on an additional full time teacher.
    - ii. Ms Watson will be now working on providing literacy support for Grade 1 / 2 splits and 3 / 4 splits.
  - g. Covid Update
    - i. We had 4 cases, unrelated
    - ii. Outbreak, when there are 10 or more cases
    - iii. All employees, contractors, on site visitors, require proof of vaccination
6. Nancy Close –Public School Board Trustee for Ward 11 and 13
- a. Was School board Trustee from 1990-2007
  - b. Spent the last 11 years in Nenshis office as communications coordinator.
  - c. Felt this was a critical time for public education and compelled to get back in to role of Trustee
  - d. Brilliant group that has been elected in to municipal office
  - e. Chair of Strategic Dialogue and Public Engagement committee
  - f. School Development Plan – We are receiving results from annual Alberta Ed assessment, to learn where the gaps are, and where we can advocate for funding
  - g. Student Accommodation Plan – Letter coming out to effected schools
    - i. Think of this as a process, rather than an end goal
  - h. Questions from Parents

