

**ECPS COUNCIL & ASSOCIATION
AGENDA & MINUTES
January 20, 2022**

Concurrent meeting: Ecole Chinook Park School Association and Ecole Chinook Park School Council Parent Council Meeting
Approx 18 Parent Attendees

Present	Name	Association role	Council role
X	Jason Switzer	President	President
X	Katie McKinnon		Vice chair
X	Clair Gordon	Secretary	Secretary
X	Mike Dunn	Treasurer	Treasurer
X	Krysti Barker		Fundraising
X	Katie McCurdy		Fundraising
	Medeana Moussa		
X	Aliki Avdicos		Principal
X	Dawn Poole		A. Principal

1. Jason Switzer
 - a. Welcome and Land Acknowledgement
 - b. Motion to adopt the agenda as presented, Katie McKinnon. Second, Mike Dunn
 - c. Motion to adopt November 2021 Council Minutes, Katie McKinnon. Second, Erin McDougall
2. Katie McKinnon and Krysti Barker
 - a. Teacher Appreciation - Starbucks Cards and handwritten notes have been distributed.
3. Mike Dunn - Financial Update
 - a. Bills to Pay: \$\$6000 Courtyard Maintenance, \$1300 Raz Kids, 50% Improv Residency, \$3390
 - b. Motion to pay bills, Mike Dunn. Second, Jason Switzer
4. Rachel Speiran - Health Fair Update
 - a. April 17th, 5:30
 - b. Will need volunteers, please email rspeiran@gmail.com
5. Katie McCurdy - Courtyard Update
 - a. Lots of work completed by volunteers

- b. Paid to get 6 tree stumps removed.
 - c. CBE pruned trees
 - d. Arborists came to do assessment in the health and safety of the trees. No risks.
 - e. Working to figure out where the lie of responsibility lies for ongoing maintenance
 - Is it Council responsibility, or does CBE have some role? If we take things on, they become our responsibility.
6. Medeana Moussa - Gaga Ball Pit Update
- a. Confirmed we are able to pay for this out of Association (Casino) Funds.
 - b. Working with Dawn to come up with a plan/timeline for installation/ordering
7. Katie McKinnon - Accommodation Plan Update
- a. Working on creating a group of parents with a goal to promote the school, as a means to build enrollment for the long run and to make sure this is a long standing community school.
 - i. Paid Advertising
 - ii. Outreach to the Community Associations that we draw students from
 - iii. School Promotional materials to local Preschools, flyers etc.
 - iv. Partnering with Woodman on a lawn sign campaign
 - b. Request for Volunteers - Particularly with skills around social media, and building awareness - Email: mckinnon.katie@gmail.com
8. Krysti Barker - Fundraising Update
- a. Apparel - Hoping to deliver end of January
 - b. Easter Chocolate Fundraiser - Purdys Chocolates
 - c. Christopher Cool, Virtual Magic Show - Feb 24th
 - d. Secured Casino Dates - Q4 Oct, Nov, Dec - Will get confirmation in May on what dates we get.
 - i. Need a casino volunteer coordinator
9. Aliko Avdicos and Dawn Poole - Principals Update and Accommodation Plan Update
- a. Covid Update
 - i. So far we haven't had many issues related to sub shortage, and most staff have been at school.
 - ii. Class absenteeism has fluctuated - Some full attendance some 50% down.
 - iii. Masks and test kits have arrived, we will be sending the tests home, the masks will be distributed at school
 - iv. Filtration and HVAC - Facilities department is working with AHS and OHS to increase the rate of filter exchange and upgrade filters
 - v. Alberta Daily Checklist has changed, so take a look at the updates.
 - b. Kindergarten Registration
 - i. Orientation Evening in early January - 10 families attended
 - ii. Promoting it on our school website
 - c. Report Cards and Assessments, end of January
 - d. Improv Residency, Feb 07th-March 2nd - Met with the artist and discussed what we wanted to see, English and French oral skill building, confidence building and tie in to the Seven Sacred Teachings.
 - e. 3 Year System Student Accommodation Plan (SSAP) - 2021-2024

- i. Each year at the end of June CBE works to identify changes that will occur for next year, and student accommodation challenges for the next 3 years.
 - 1. Ongoing collaborative process that identifies the challenges and responds
 - 2. CBE Planning, works with Area Directors and Communications and Engagement services, to identify schools with potential capacity challenges and need for communication and community engagement
 - a. Attempt to minimize disruption for students
 - b. Aim to provide program continuity from K-grade 12, keep groups of students together
 - c. Allow students to attend school as close to home as possible
 - d. Provide long term sustainability
 - e. Use space and resources effectively
 - 3. Excess Capacity
 - a. 70% utilization rate - we have dipped below this, that is why CPS is on the list. We will work to increase enrollment and utilization- EVS2 program, allow CBE to use part of the school for admin purposes.
- ii. Decisions are communicated by the school principal, via email, website and council meetings.
- iii. We are working with the parent council to communicate with parents -we came up with a casual format meeting in December to answer any questions parents may have had.
- iv. For more info - visit the website, under the section of Managing Space for Students.
<https://www.cbe.ab.ca/schools/managing-space-students/Pages/default.aspxThank>
- v. There is a 18month - 2year timeline for the SSAP, however could be stalled due to COVID

10. Jason Switzer - Thank you, re-cap and adjourn the meeting